

## **Information about Personal Data processing**

Company Vega Vita Brno, s.r.o. collects, uses, and processes Personal Data of representatives of business partners. We process Personal Data in accordance with EU Regulation 2016/679 GDPR.

### **Types of Personal Data we process**

We process Personal Data relating to representatives of your company :

- name, surname, title
- working position in the company
- phone numbers, e-mail address, skype

### **Why we process Personal Data**

- in order to sign commercial agreement
- to fulfil obligations of signed agreement
- to give you information about our assortment of goods

### **Duration of Personal Data**

- we keep Personal Data as long as it is prescribed by Czech legal regulations
- we keep Personal Data as long as it is essential to fulfil all obligations resulting from commercial agreement
- we keep Personal Data of sales representative for 10 years since last commercial agreement for the purpose of doing business in the future

### **How we protect Personal Data**

We implemented appropriate technical and organizational measures to satisfy the requirements of the GDPR.

- our staff is instructed to fulfill obligations of the GDPR
- access to Personal Data is permitted only to authorized staff
- people processing Personal Data are under appropriate obligations of confidentiality
- we make a backup copy of data regularly to avoid data loss

### **Transferring of Personal Data**

- we share Personal Data with the appropriate authorities if required (public authority, tax authority, customs office)

- in case of claims we may share Personal Data with inspection authority, court of law and our lawyer
- we hand Personal Data over companies providing postal services, logistics and warehousing

### **Data Subjects rights**

Please send reasonable requests regarding access, modifying, rectifying or removing Personal Data to the e-mail address [office@vegavitabrno.cz](mailto:office@vegavitabrno.cz) or call +420/ 533446259.